

JOSEPH P. ADDABBO FAMILY HEALTH CENTER, INC.
PATIENTS' RESPONSIBILITIES

This statement of Patients' Responsibilities was designed to demonstrate that mutual respect and cooperation are basic to the delivery of quality health care services.

When you are a patient at the JPAFHC it is your responsibility to:

1. Provide accurate and complete information about your past illnesses, hospitalizations, medications and other matters relating to your health.
2. Tell your doctor or nurse if you do not understand your treatment or what you are expected to do.
3. Be honest about following medical instructions from the Center's staff. If for any reason you feel that you cannot or should not follow advice talk to a staff manager right away.
4. Tell your doctor or nurse if there is a change in your condition or if problems arise during your treatment.
5. Follow the treatment plan recommended by your doctor.
6. Make and be on time for appointments. If you cannot keep an appointment, you should call the Center as early as possible to cancel so that another patient may be scheduled in your place and your appointment rescheduled. Patients who miss appointments for Obstetrics may have to be referred to another physician as non-compliance can result in high risk pregnancies requiring specialized attention.
7. Bring your insurance card, photo ID, proof of address and provide accurate information relating to insurance or other sources of payment.
8. Inform the health center of any changes in your address, telephone number and other demographic information.
9. Meet the required payments for professional services rendered to you on the day of your appointment whether in the form of co-pay, deductible, insurance and/or based on the sliding fee schedule.
10. Be courteous and considerate of other patients and of Center's staff. Patients are expected to assist in maintaining a quiet environment and being respectful of Center's staff and property.
11. Honor our no smoking policy.
12. Be aware of our clinic hours and policies.